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International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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National Liaison Officers /

National Coordinators

In reply please refer to: **ME-RER7014-2505932**

Dial directly to extension: (+43 1) 2600-25989

2025-11-24

Subject: Virtual Regional Workshop on ISO17025 and Quality Assurance, Vienna, Austria, from 11 December 2025

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you, that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER7014, "Improving Environmental Monitoring and Assessment for Radiation Protection in the Region".

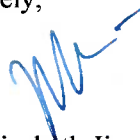
The purpose of the event is to have an informal short workshop to provide an overview of the requirements of ISO 17025 as well as providing information and experiences of best practices for undertaking work in-line with the requirements.

The attached Information Sheet provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify women participants.

We would appreciate receiving your country's nominations by **5 December 2025** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,



Carmina Elizabeth Jimenez Velasco
Programme Management Officer
Division for Europe
Department of Technical Cooperation

Enclosure: Information Sheet



Virtual Regional Workshop on ISO17025 and Quality Assurance

11 December 2025

Time: 9h30-12h00

(Webex Link will be provided)

Ref. No.: EVT2505932

Information Sheet

Purpose

The purpose of the event is to have an informal short workshop to provide an overview of the requirements of ISO 17025 as well as providing information and experiences of best practices for undertaking work in-line with the requirements.

Working Language(s)

The working language(s) of the event will be **English**.

Deadline for Nominations

Nominations received after **5th December 2025** will not be considered.

Expected Output(s):

As a result of the event, participants are expected to:

- Enhance their understanding of the requirements of ISO17025 for environmental radioactivity laboratories
- Understand how they can work in-line with ISO17025 requirements and develop the required processes and procedures.

Participation

- The event is open to **any candidates from the designated counterparts** of the TC regional project RER7014. The short virtual workshop is designed for those participating counterparts who do not have ISO17025 accreditation in their laboratories or for new staff in the counterpart organizations.

Participants' Qualifications and Experience

Nominated candidates should be the designated counterparts of project RER7014. They are expected to be professionals from governmental technical support organizations, entities, regulatory bodies, or other institutions authorized or appointed to develop environmental monitoring strategies, and to plan and implement environmental monitoring programmes. This includes responsibilities related to sampling, analytical measurement of radionuclides in environmental media, as well as interpretation and communication of monitoring data in relation to planned, existing, or emergency exposure situations.

The regional event will be conducted in English. Therefore, candidates must have sufficient proficiency in English to actively participate in the planned activities.

This activity is conducted by the IAEA, with funding by the European Union.

Application Procedure

IAEA Contacts

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