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Agence internationale de l'énergie atomique
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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Technical Meeting for the National Coordinators of the Incident Reporting System for Research Reactors** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **1 to 5 March 2027**.

The purpose of the event is to provide the National Coordinators of the IAEA's Incident Reporting System for Research Reactors with a forum to discuss and exchange information on root causes, corrective actions, and lessons learned on safety significant events at research reactor facilities.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate National Coordinators of the Incident Reporting System for Research Reactors for this event.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made via the InTouch+ platform not later than **8 December 2026**, as indicated in the enclosed Information Sheet.

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA via the InTouch+ platform (https://intouchplus.iaea.org) through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **8 December 2026**, as indicated in the enclosed Information Sheet.

The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.

2026-11-02

Enclosure: Information Sheet